



## ElsaWin 3.4 Setup - Installation

# Electronic Service Information System

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From version 3.4 onwards, ElsaWin can be installed under Windows NT 4.0, Windows 2000, Windows XP and Windows 2003.

### 1 Scope of delivery

The ElsaWin 3.4 information system consists of 1 CD ROMs and 1-2 DVDs:

- Setup CD
- DVD = Data VW or/and Audi
- Utility- DVD (German/English/French/Italian/Spanish/Dutch/Swedish)

**The data DVDs are supplied for the desired brand.**

### 2 Preparatory measures for installing the ElsaWin 3.4 program

In order to be able to install Elsa version 3.4 under Windows NT 4.0/Windows 2000/Windows XP Professional/Windows 2003 without trouble, it is necessary to first check which components and programs are installed on your computer.

The components and programs required for ElsaWin 3.4 with the operating system in use can be found in the separate "Installation Instructions for the Utility DVD".

**Note:** Make sure that during the installation on the server, all clients are logged off if you do not wish to conduct a stand alone installation.

**An installation can only be performed by the system administrator. Log on as the administrator for your system before installation.**

## 3 ELSA program installation

### 3.1 Server and single PC

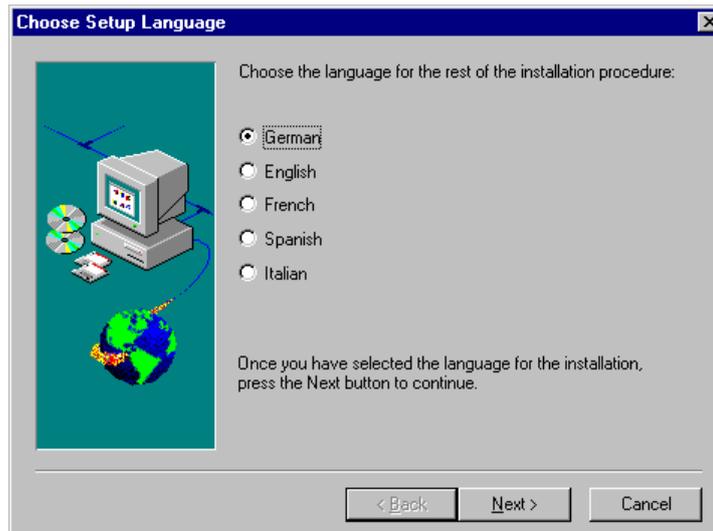
Please log on as the administrator on the server or the single PC.

Insert the ELSA setup CD in the CD drive and carry out the following steps:

Activate the **“Start”** button in the bottom Windows toolbar. Select **<Run>** from the start menu.

Enter: **“R:\setup.exe”** (R:\ being your CD drive) and confirm by pressing enter.

Select the installation language and click on **“Next>”**.



Close all other applications and click on **“Next>”**.



You will be asked for the serial number. Enter the serial number supplied and click on “Next>”.



**Benutzerinformationen**

Geben Sie unten Ihren Namen ein. Sie müssen auch den Namen der Firma, bei der Sie arbeiten, und die Seriennummer des Produkts eingeben.

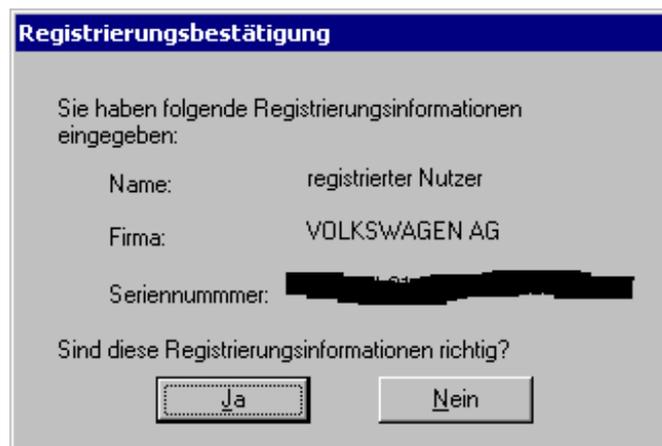
Name: kvk-31

Firma: Volkswagen

Seriennr.:

< Zurück Weiter > Abbrechen

Check your serial number again and click on “Yes”.



**Registrierungsbestätigung**

Sie haben folgende Registrierungsinformationen eingegeben:

Name: registrierter Nutzer

Firma: VOLKSWAGEN AG

Seriennummer: [REDACTED]

Sind diese Registrierungsinformationen richtig?

Ja Nein

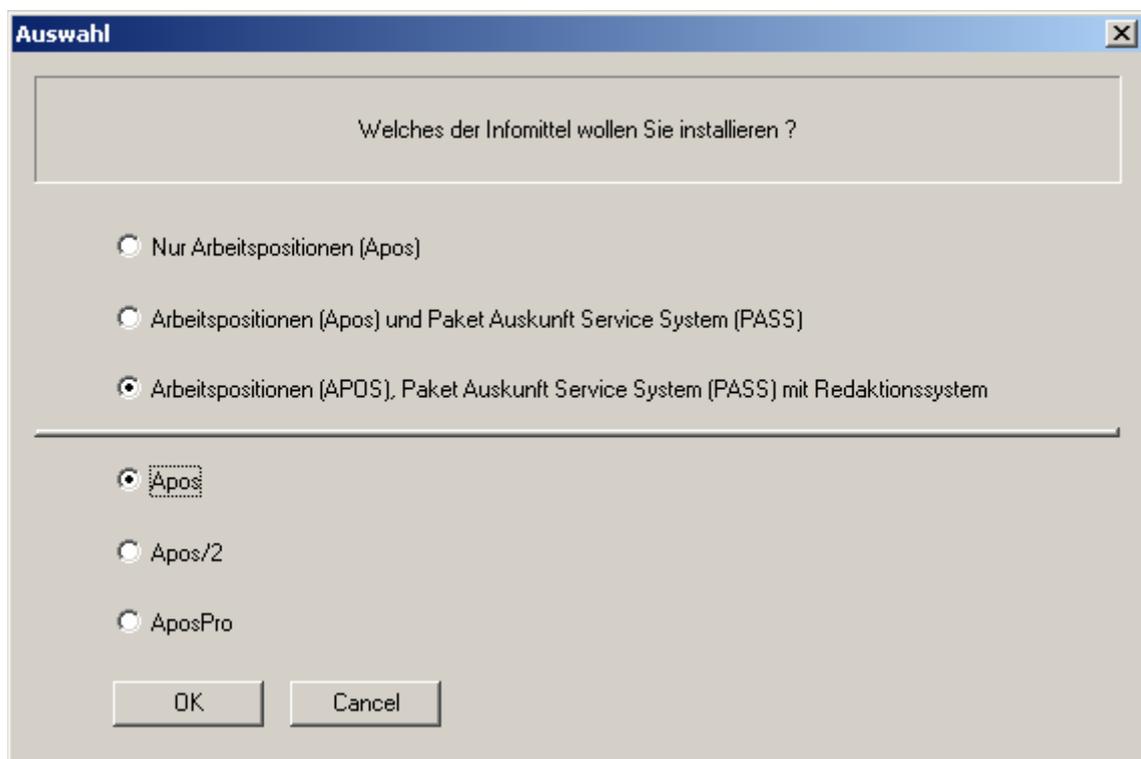
You will be asked to make a **selection** with regard to the **Apos information medium**. The standard selection is displayed.

The **“Labour operations only (Apos)”** selection is made if there is no interface to DMS.

The **“Package Data Service System (PDSS)”** selection should be made with a Vaudis UNIX and Vaudis NT DMS or other DMS with a DMS BB interface (special programming available from service provider).

The **“Package Data Service System (PDSS) with editing system”** selection is used if the PDSS is to be used actively during operation and the prerequisites of the 2<sup>nd</sup> selection apply.

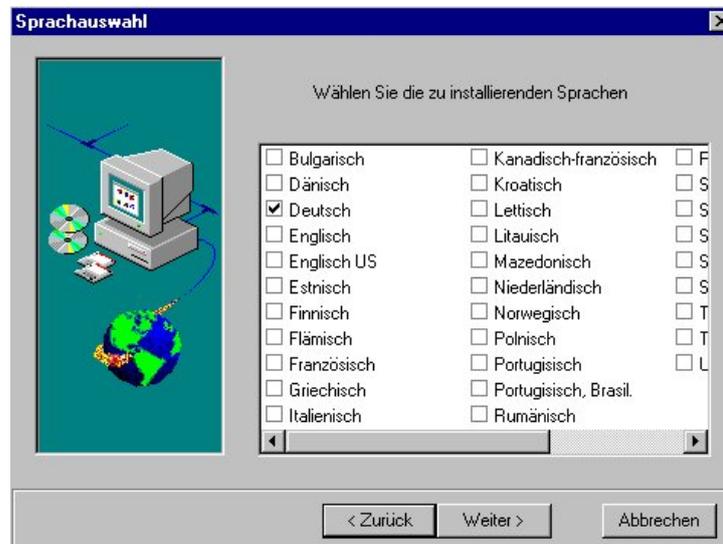
In the bottom part you can then select the application you wish to use in ELSAWin. Available applications are **Apos**, **Apos/2** and **AposPro**.



Confirm the selection with “OK”.

## ElsaWin Installation Instructions

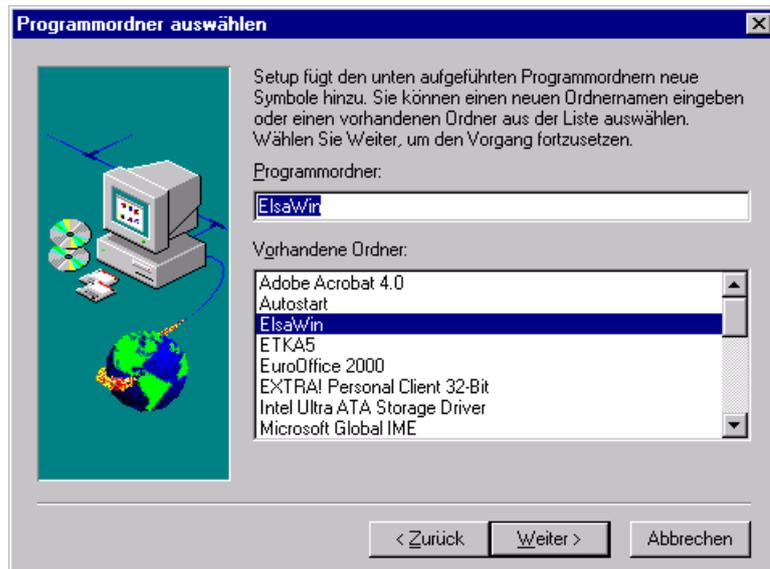
You now have the option of selecting additional languages. Select the languages required and click on "Next>".



ElsaWin is installed in the directory suggested, click on "Next>".



ElsaWin is installed in the program folder suggested, click on “Next>”.

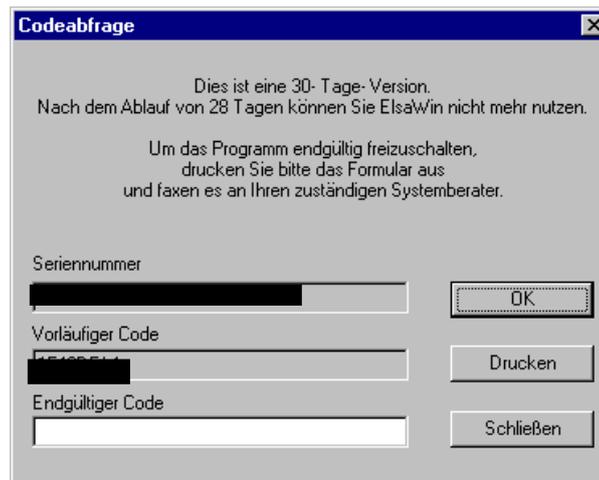


Your configuration is displayed in the following window. Please click on “Next>”. The copying process is started.



After the program has been installed you will be asked for the final code. This is obtained from your system consultant or importer. Please print out all the information displayed (fax form or code request) and fax it to your system consultant/importer. If you do not receive the final code, click on "Close". You can now use ElsaWin for 30 days. You have the option of entering the final code later in the administration service of ElsaWin (see chapter 4). ElsaWin can then be used without time limits. You can also print out the fax form for the code request there if you have set up a printer.

If you have made the entry in the "Final Code" field, then confirm it with OK. If you have not received the final code at this time, confirm with Close.



Now click "Exit".



In most cases, the server reboots. If this does not happen automatically, reboot the server and then log on as the administrator again.

**After successfully completing the installation the application must be called up by a user with administrative rights. If the application is called up for the first time by a user who only has user rights this may cause programme errors.**

## 3.2 The data must now be installed

Please use the instructions supplied for data installation.

## 4 ElsaWin – administration service for local administrators

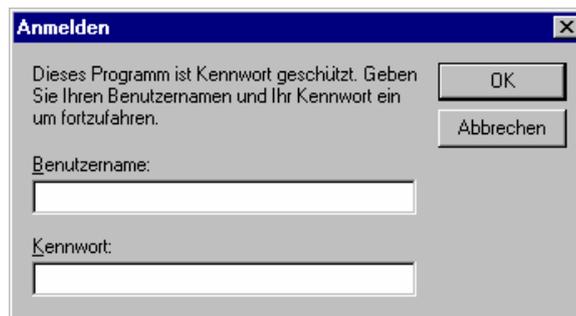
In the ElsaWin administration service you have the possibility of creating new ElsaWin users, making alterations, printing the fax form for the code request or entering the final code.

To enable the information media in ElsaWin to be used completely, at least one user without administrator rights must be created besides the administrator. This and all other users required are then used for logging on ElsaWin. It is sensible for the local administrator to create a user with its own password for every person who is to use ElsaWin.

To do this run the  ElsaWin Administration file on your desktop.

Please log-in using your ElsaWin administrator access or use the following access:

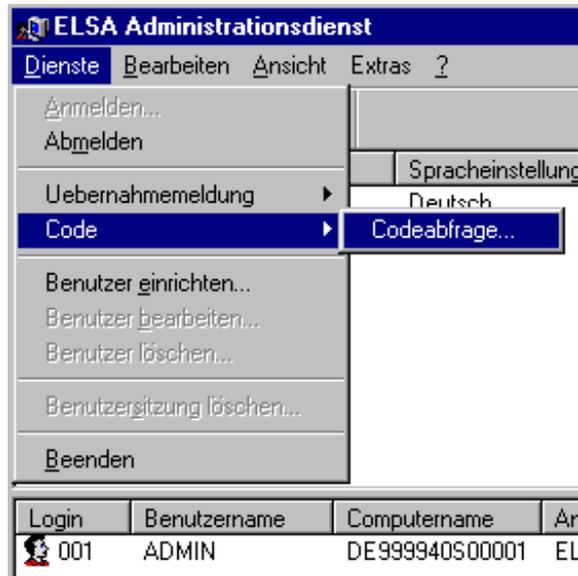
User name:           admin  
Password:            admin



See section 4.2 on creating users.

## 4.1 Code

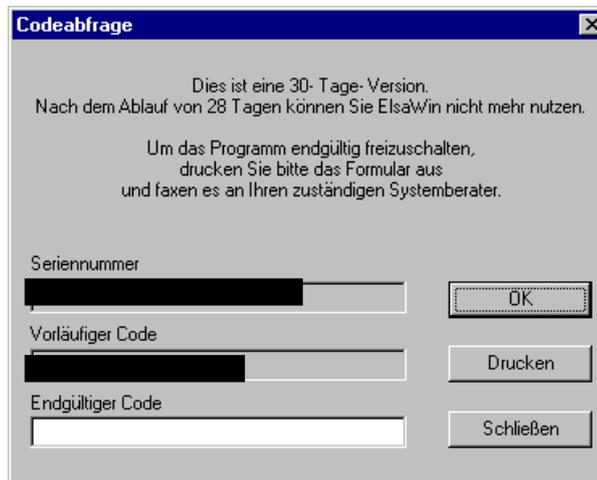
In the “Service” menu, please select the category ▶ Code query.



Now you have the possibility of entering your final code. This is obtained from your system consultant or importer. Please print out the information displayed and fax it to your system consultant or importer. Enter the final code and click “OK”. ElsaWin can then be used without time limits.

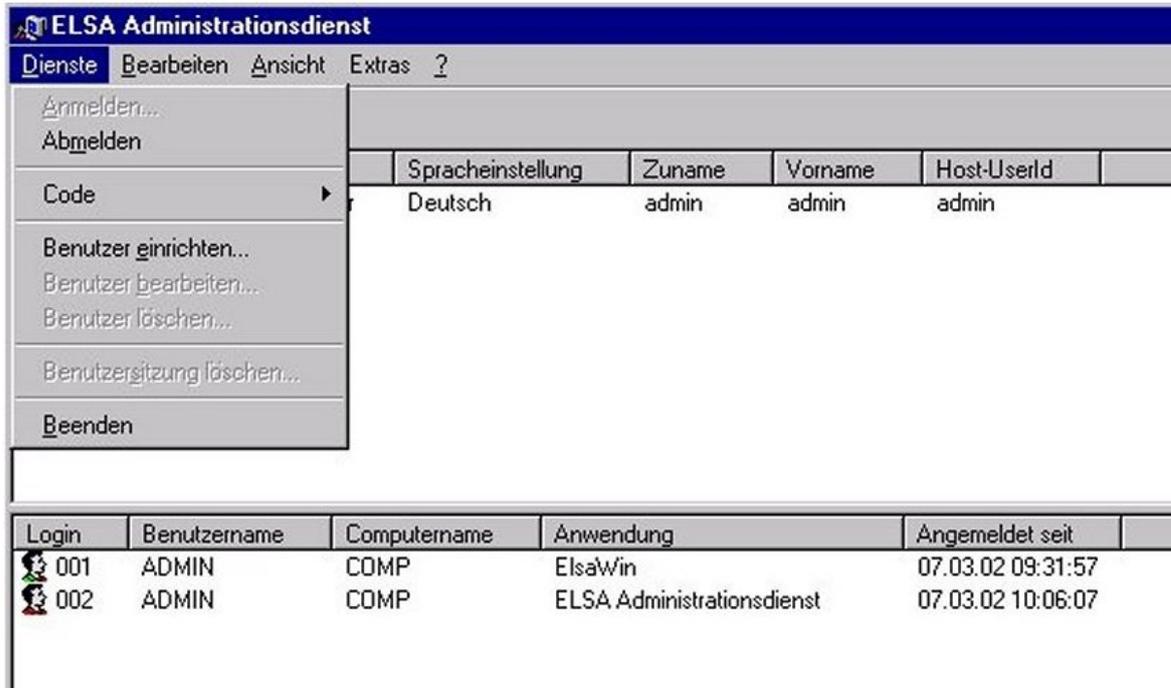
If no entry is made, ElsaWin can be use for 30 days.

After the 30 days have expired, ElsaWin can still be enabled by the Elsa administration.



## 4.2 Creating users

If you are logged on as the administrator in the ELSA administration service, select the **Create user** menu item under **Services** in the menu.



First enter the surname in the corresponding field. The entry field for user name is filled automatically. Enter the first name for the user in the entry field below.

**The Host-UserId entry is no longer made from ElsaWin Version 2.6 onwards and the field therefore remains empty.**

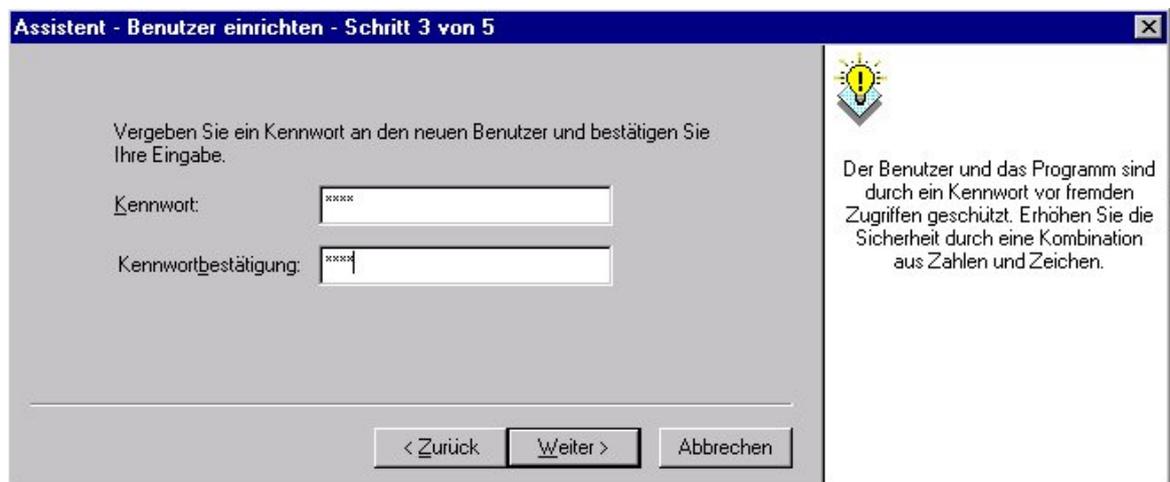


Select the standard language required for the user from the list and confirm with “Next>”.

If the user being created is to have administration rights, check the *Administrator* checkbox.



Assign a password and confirm it. Click on “Next>”.



First assign your three-digit DC/importer number. Enter your five digit dealer number in the bottom input field.

Click on the **Apply** button to assign further DC/importer numbers and dealer numbers. Pay special attention to the **Standard Operation** checkbox. It is checked by default.

Assistent - Benutzer einrichten - Schritt 4 von 5

Bitte geben Sie hier die VZ - Nummer und die Händlernummer ein, die dem Benutzer zugeordnet werden soll.

VZ-/Importeurs-Nr.: xxx

Händlernummer: yyyy

Standardbetrieb

Übernehmen

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Hier ordnen sie dem Benutzer einen Betrieb zu.

Afterwards, you receive an overview of the selection made. If this is correct, confirm with “Next>”.

Assistent - Benutzer einrichten - Schritt 5 von 5

Mit den folgenden Informationen wird nun ein neuer Benutzer eingerichtet. Überprüfen Sie diese Angaben bevor Sie fortfahren.

Zuname: mustermann

Vorname: hans

Host-UserId:

Benutzername: MUSTERMANN

Administrator: Nein

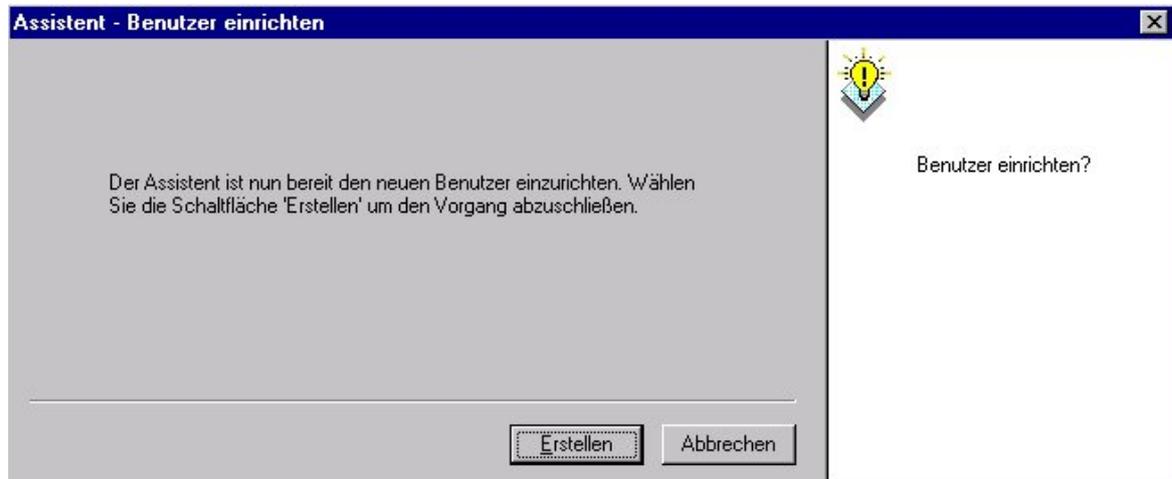
Landessprache: Deutsch

Betriebe: yyyy

< Zurück Weiter > Abbrechen

Zusammenfassung!

Afterwards, you will be asked to create the pre-configured user. Click on “Create”.



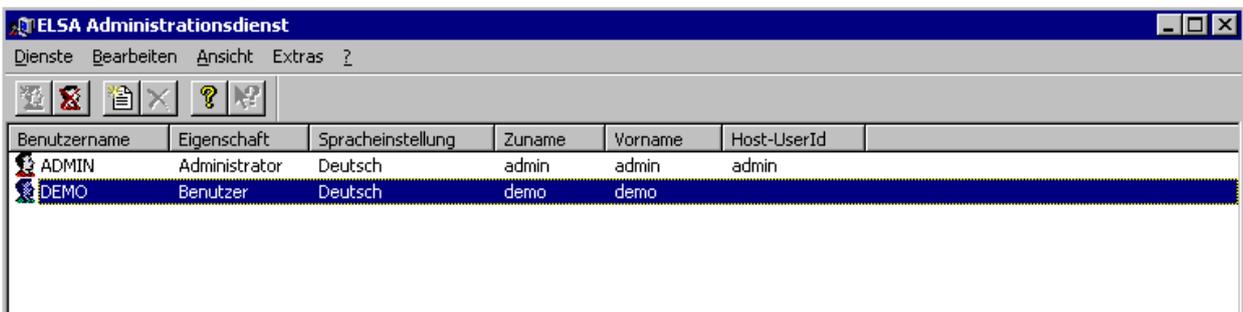
You will then receive a confirmation that the user has been created. Click on “OK”. The procedure for creating the first user has now been concluded. Repeat the process to create other users.



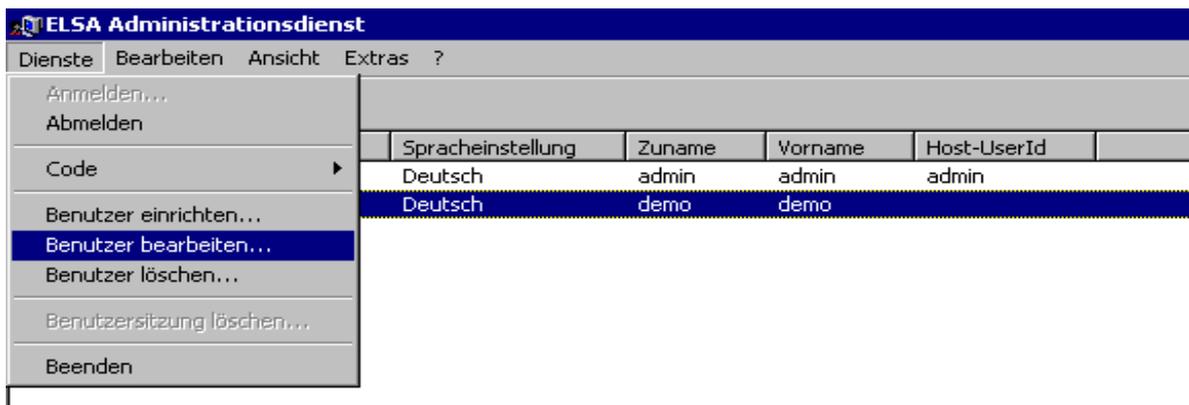
### 4.3 Configuring standard operation for a user

It is essential that this is created for the user. Note: no order records are displayed for users who have not been configured.

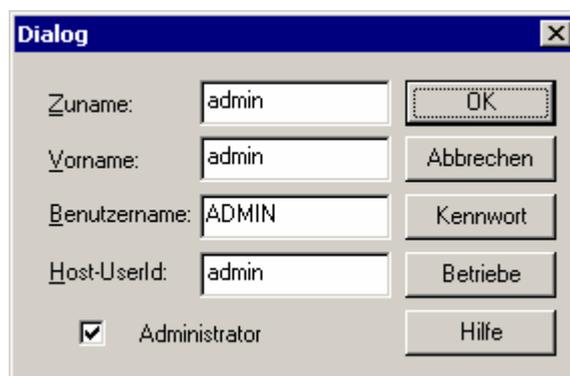
Highlight the user you wish to configure.



Click on the “Create user” menu item in the “Services” menu.



Click on “Companies” in the following dialog.



Enter or select the number of your distribution centre or importer number in the following dialog. Please also enter or select your dealer number / company number. Then click on “Add”. Your company then appears in the “Assigned companies” field.



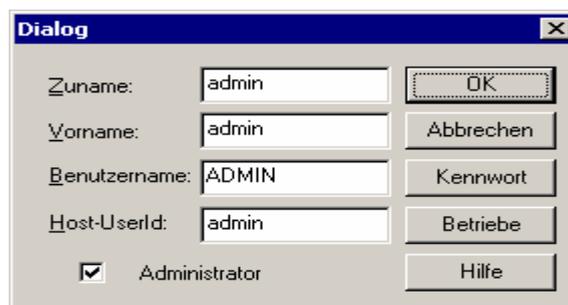
The screenshot shows a dialog box titled "Betriebe zuordnen". It has two dropdown menus: "VZ-/Importeurs-Nr." with the value "xxx" and "Händlernummer" with the value "yyyyy". Below these is a checkbox labeled "StandardBetrieb" which is currently unchecked. A list box titled "Zugeordnete Betriebe" contains the entry "xxx-yyyyy". On the right side, there are four buttons: "OK", "Hinzufügen", "Löschen", and "Abbrechen".

Highlight the company in the “Assigned companies” field to which you wish to assign the user and then activate “Default company”. Then click on “OK”.



This screenshot is identical to the previous one, but the "StandardBetrieb" checkbox is now checked, and the entry "xxx-yyyyy" in the "Zugeordnete Betriebe" list is highlighted with a blue background.

Then click on “OK” again.



The screenshot shows a dialog box titled "Dialog". It has four text input fields: "Zuname" with "admin", "Vorname" with "admin", "Benutzername" with "ADMIN", and "Host-Userld" with "admin". Below these is a checked checkbox labeled "Administrator". On the right side, there are five buttons: "OK", "Abbrechen", "Kennwort", "Betriebe", and "Hilfe".

## 5 Client installation

After successful server installation, make sure that the steps listed in section 2 “Preparatory measures for installing the ElsaWin 3.4 program” are performed for every ELSA client.

### Installation using an existing network

- Start the Windows NT Explorer
- Double click on “Network Neighborhood”
- Select the ELSA server in the right-hand Explorer window
- Open the Client folder in the \ElsaWin\ directory
- Double click on  Setup.exe. to start it
- Close all other applications and click on “Next>”.



Your configuration is displayed in the following window. Please click on “Next>”. The copying process is started.



This concludes installation. Please click on “Finish”.



If the system requires rebooting, please do this now.

**After successfully completing the installation the application must be called up by a user with administrative rights. If the application is called up for the first time by a user who only has user rights this may cause programme errors.**